

REPORT OF GRANTEE
 (As Revised 8/25/22)

Please refer to the Foundation’s Grant Making Guidelines before completing this form.

First Report Due December 1st of Current Year. Subsequent Report(s) Due Every Six Months Thereafter Until Grant Funds Have Been Expended.

Date of report: _____

Period covered: _____

Name of grantee organization: _____

Date of grant: _____

Initial amount of grant: \$ _____

Amount of grant funds remaining: \$ _____

Amount of grant expended in period covered by this report: \$ _____

Direct Expenses

Direct Salaries and Wages \$ _____

Related Fringe Benefits \$ _____

Equipment \$ _____

Materials \$ _____

Subcontracts and Consultants \$ _____

Travel \$ _____

Other (please specify)

 Total Direct Expenses \$ _____

Indirect Expenses (_____% of Total Direct Expenses) \$ _____

Total Budget (Total of Direct & Indirect Expenses) \$ _____

Did you receive a matching grant from the foundation
() YES () NO

If yes, please describe the fresh sources of funding used to match the foundation's matching grant and any additional funding you have secured as a result of the Foundation's matching grant:

Brief summary of progress to date in accomplishing grant objectives (please attach additional sheets if necessary):

Brief narrative assessing the impact of the program and benefits achieved as a result of the grant:

(a) If grant funds remain, how is it anticipated that the funds will be expended?:

(b) If the project has not yet been completed, by what date is it anticipated that the project will be completed? _____

There has () has not () been any change in the nature of the project for which grant fund were given. [Note: If answered yes, please attach a detailed explanation.]

The undersigned organization continues to maintain its tax-exempt status for federal tax purposes: Yes () No ()

[Note: If answered in the negative, please attach a detailed explanation.]

Name of reporting organization:

Signature: _____

Print signer's name and title:
